



# M.I.E.T. ENGINEERING COLLEGE

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)  
 UG - CSE, EEE & MECH Programs Accredited by NBA, New Delhi.  
 (An ISO 9001:2015 Certified Institution)  
 TRICHY – PUDUKKOTTAI ROAD, TIRUCHIRAPPALLI – 620 007.  
 Email: principalengg@miet.edu, contact@miet.edu  
 Website: - www.miet.edu



Ph: 0431 – 2660 303

## 1.2.2 Number of Add on /Certificate programs offered during the last five years (10)

2017-2018		
Sl. No	Name of Add on /Certificate programs offered	Pg.No
1.	<b>MBA17181 - Data Analysis Using Spreadsheet</b>	
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	Circular	3
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2.	<b>MBA17182-GST and its Impact on Indian Economy</b>	
	Permission	34
	Circular	35
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	Willing Student List	37-39
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Website: - www.miet.edu

Ph: 0431 - 2660 303

Date: 13-06-2017

To

The Principal  
M.I.E.T Engineering College,  
Trichy - 620007

Respected Madam,

Sub: Permission to conduct the Certificate Program - Reg...

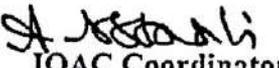
We have planned to conduct the Certificate Program for our Second year students from  
19.06.2017 to 28.06.2017

Name of the Certificate Program	Course Coordinator
Data Analysis using Spreadsheet	Mrs.C.R.Surekha

So kindly give us permission to conduct the course and to utilize the class room

Thanking you

  
Course Coordinator

  
IQAC Coordinator

  
HoD/MBA

  
Principal

  
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**CIRCULAR**

**Date: 15-06-2017**

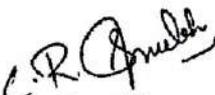
**Sub: Certificate Program**

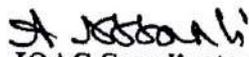
It is planned to conduct the Certificate Program for II MBA students

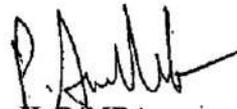
The Certificate Programs are short term certificate courses which are designed and offered by our department for the benefit of our students. Course will be conducted at free of cost and based on the performance of the participated students; the merit certificate will be issued after the successful completion of the course.

Students those who are willing to attend the below mentioned course can enroll their name to the course coordinator.

Name of the Certificate Program	Course Coordinator
Data Analysis using Spreadsheet	Mrs.C.R.Surekha
Commencement of course from to Time: 9.30 am to 5.00 pm	

  
Course Coordinator

  
IQAC Coordinator

  
HoD/MBA

  
Principal

  
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M.I.E.T ENGINEERING COLLEGE, TRICHY - 7.  
DEPARTMENT OF MANAGEMENT STUDIES  
Certificate Program (II Year - III Semester)  
Course Syllabus

Name of the course : Data Analysis using Spreadsheet

Course Code: MBA17181

Course Coordinator: Mrs.C.R.Surekha

Total Hours: 34 Hrs

Academic Year: 2017-18

**Objective:** The course also aims to increase the technical and managerial skill of the students.

**Unit -I Introduction to Excel**

About Excel & Microsoft, Uses of Excel, Excel software, Spreadsheet window pane, Title Bar, Menu Bar, Standard Toolbar, Formatting Toolbar, the Ribbon, File Tab and Backstage View, Formula Bar, Workbook Window, Status Bar, Task Pane, Workbook & sheets

**Unit -II Columns & Rows**

Selecting Columns & Rows, Changing Column Width & Row Height, Autofitting Columns & Rows, Hiding/Unhiding Columns & Rows, Inserting & Deleting Columns & Rows, Cell, Address of a cell, Components of a cell - Format, value, formula, Use of paste and paste special

**Unit -III Functionality Using Ranges.**

Using Ranges, Selecting Ranges, Entering Information Into a Range, Using AutoFill

**Unit- IV Creating Formulas**

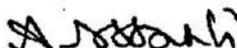
Using Formulas, Formula Functions - Sum, Average, if, Count, max, min, Proper, Upper, Lower, Using AutoSum, Advance Formulas Concatenate, Vlookup, Hlookup, Match, Countif, Text, Trim  
Spreadsheet Charts Creating Charts, Different types of chart, Formatting Chart Objects, Changing the Chart Type, Showing and Hiding the Legend, Showing and Hiding the Data Table

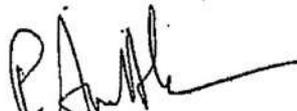
**Unit -V Data Analysis**

Sorting, Filter, Text to Column, Data Validation PivotTables Creating PivotTables, Manipulating a PivotTable, Using the PivotTable Toolbar, Changing Data Field, Properties, Displaying a PivotChart, Setting PivotTable Options, . Adding Subtotals tom, PivotTables

**Course Outcome:** Gained more knowledge in spreadsheet and to implement in project

  
Course Coordinator

  
IQAC Coordinator

  
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## DEPARTMENT OF MANAGEMENT STUDIES Certificate Program (II Year - III Semester) Willing Student list

CP1 Coordinator: C.R.Surekha., AP/MBA

CP2 Coordinator: C.Subha., AP/MBA

Academic Year: 2017-2018

SL. NO	STUDENT NAME	<u>CP1</u> Data Analysis using Spreadsheet	<u>CP2</u> GST and its Impact on Indian Economy
1.	Abdul Samath. A	✓	✓
2.	Aishwarya. A	✓	✓
3.	Aravindsamy. T	✓	✓
4.	Arunkumar. P	✓	✓
5.	Ayyappan. V	✓	✓
6.	Balamuthu. V	✓	✓
7.	Branifer Ranaxci. A	✓	✓
8.	Gunasheeli. G	✓	✓
9.	Infant Nancy. A	✓	✓
10.	Iswarya. P	✓	✓
11.	Jegatheeswari. K	✓	✓
12.	Jemila. A	✓	✓
13.	Jeyalakshmi. JD	✓	✓
14.	Kalai Selvi. R	✓	✓
15.	Karthick. S	✓	✓

  
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16.	Karthikeyan. T	✓	✓
17.	Keerthika. A	✓	✓
18.	Lakshmi. VR	✓	✓
19.	Mahalakshmi. M	✓	✓
20.	Manikandan. G	✓	✓
21.	Mohamed Ali Jinna. B	✓	✓
22.	Mohan. M	✓	✓
23.	Nandhini. A	✓	✓
24.	Nandhini. S	✓	✓
25.	Neelakandan. VS	✓	✓
26.	Nivetha Mary. A	✓	✓
27.	Parthasarathi. R	✓	✓
28.	Pavithra. R	✓	✓
29.	Pozhilan. E	✓	✓
30.	Princy Anthoni Ammal. A	✓	✓
31.	Purusothman. M	✓	✓
32.	Rajapandian. S	✓	✓
33.	Ramu. S	✓	✓
34.	Rathiga. T	✓	✓
35.	Rubha. M	✓	✓
36.	Sankara Narayanan. R	✓	✓

  
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37.	Sanofar Khan. K	✓	✓
38.	Santhosh. T	✓	✓
39.	Santhosh. X	✓	✓
40.	Saranya. S	✓	✓
41.	Saravanan. V	✓	✓
42.	Sathiyaraj. P	✓	✓
43.	Sathya. R	✓	✓
44.	Seeliya. J	✓	✓
45.	Seenuvasan. D	✓	✓
46.	Sherly. P	✓	✓
47.	Sona. R	✓	✓
48.	Soniya. I	✓	✓
49.	Subathra. M	✓	✓
50.	Suganthi. A	✓	✓
51.	Sulaiman Fasith. H	✓	✓
52.	Surya. M	✓	✓
53.	Suseendran. K	✓	✓
54.	Thirumeni. D	✓	✓
55.	Vaishnavi. S	✓	✓
56.	Vidhya. V	✓	✓
57.	Vimala. M	✓	✓

  
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58.	Vinothini. T	✓	✓
59.	Yashar Nisha. M	✓	✓

Course Coordinator

IQAC Coordinator

HoD/MBA

Principal

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## DEPARTMENT OF MANAGEMENT STUDIES Certificate Program (II Year – III Semester) Course Delivery

Name of the Course: Data Analysis using Spreadsheet

Course Code: MBA17181

Course Coordinator: Mrs.C.R.Surekha

Total Hours: 34 hrs

Academic Year: 2017-18

Sl.No	Topics to be Covered.	Hours	Date of Delivery
1.	About Excel & Microsoft, Uses of Excel, Excel software,	6	19.06.2017
2.	About Excel & Microsoft, Uses of Excel, Excel software,		
3.	Spreadsheet window pane, Title Bar, Menu Bar, Standard Toolbar, Formatting Toolbar, the Ribbon, File Tab		
4.	Spreadsheet window pane, Title Bar, Menu Bar, Standard Toolbar, Formatting Toolbar, the Ribbon, File Tab		
5.	Backstage View, Formula Bar, Workbook Window, Status Bar, Task Pane, Workbook & sheets		
6.	Backstage View, Formula Bar, Workbook Window, Status Bar, Task Pane, Workbook & sheets		
7.	Selecting Columns & Rows, Changing Column Width & Row Height, Autofitting Columns & Rows	6	20.06.2017
8.	Selecting Columns & Rows, Changing Column Width & Row Height, Autofitting Columns & Rows		
9.	Hiding/Unhiding Columns & Rows, Inserting & Deleting Columns & Rows, Cell, Address of a cell		
10.	Hiding/Unhiding Columns & Rows, Inserting & Deleting Columns & Rows, Cell, Address of a cell		
11.	Components of a cell – Format, value, formula, Use of paste and paste special		

  
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Sl.No	Topics to be Covered	Hours	Date of Delivery
12.	Components of a cell – Format, value, formula, Use of paste and paste special		
13.	Using Ranges, Selecting Ranges, Entering Information Into a Range Using AutoFill		
14.	Using Ranges, Selecting Ranges, Entering Information Into a Range Using AutoFill		
15.	Using Formulas, Formula Functions – Sum, Average, if, Count, max, min Proper		
16.	Using Formulas, Formula Functions – Sum, Average, if, Count, max, min Proper	6	21.06.2017
17.	Upper, Lower, Using AutoSum, Advance Formulas Concatenate, Vlookup, Hlookup, Match, Countif, Text		
18.	Upper, Lower, Using AutoSum, Advance Formulas Concatenate, Vlookup, Hlookup, Match, Countif, Text		
19.	Trim Spreadsheet Charts Creating Charts, Different types of chart		
20.	Trim Spreadsheet Charts Creating Charts, Different types of chart		
21.	Formatting Chart Objects, Changing the Chart Type, Showing		
22.	Formatting Chart Objects, Changing the Chart Type, Showing	6	22.06.2017
23.	Hiding the Legend, Showing and Hiding the Data Table		
24.	Hiding the Legend, Showing and Hiding the Data Table		
25.	Sorting, Filter, Text to Column, Data Validation PivotTables Creating PivotTables, Manipulating a PivotTable		
26.	Sorting, Filter, Text to Column, Data Validation PivotTables Creating PivotTables, Manipulating a PivotTable		
27.	Using the PivotTable Toolbar		
28.	Using the PivotTable Toolbar	6	23.06.2017
29.	Using the PivotTable Toolbar		

*[Handwritten Signature]*  
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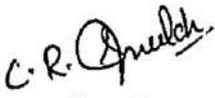


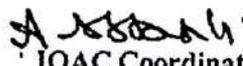
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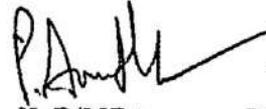
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Sl.No	Topics to be Covered	Hours	Date of Delivery
30.	Trim Spreadsheet Charts Creating Charts, Different types of chart		
31.	Trim Spreadsheet Charts Creating Charts, Different types of chart	4	28.06.2017
32.	Components of a cell - Format, value, formula, Use of paste and paste special		
33.	Formatting Chart Objects, Changing the Chart Type, Showing		
34.	Using Ranges, Selecting Ranges, Entering Information Into a Range Using AutoFill		

  
Course Coordinator

  
IQAC Coordinator

  
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## Resource Person Details

Title of the program	Data Analysis using Spreadsheet
Course Code	MBA17181
Duration and timing of the program	34 Hrs, 9:30 AM to 5:00 PM
Name of the resource person	Mrs.C.R.Surekha
Photo of the resource person	
Email address	Surekhasugumar13@gmail.com
Contact number	7845990311
Designation	Assistant Professor
Educational qualification	<ul style="list-style-type: none"><li>➤ Completed BBA in Vel tech group of Institution</li><li>➤ Completed MBA in Prathyusha Institute of Management and Technology</li></ul>
Experience	<ul style="list-style-type: none"><li>➤</li><li>➤ Teaching Experience - 4 Years</li></ul>

  
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## DEPARTMENT OF MANAGEMENT STUDIES

### Certificate Program (II Year - III Semester)

#### Student list

Name of the course: Data Analysis using Spreadsheet

Course code: MBA17181

Course coordinator: Mrs.C.R.Surekha

Academic Year: 2017-18

SL.NO	ROLL NO	STUDENT NAME
1.	E4168001	Abdul Samath. A
2.	E4168002	Aishwarya. A
3.	E4168003	Aravindsamy. T
4.	E4168004	Arunkumar. P
5.	E4168005	Ayyappan. V
6.	E4168006	Balamuthu. V
7.	E4168008	Branifer Ranaxci. A
8.	E4168009	Gunasheeli. G
9.	E4168010	Infant Nancy. A
10.	E4168011	Iswarya. P
11.	E4168012	Jegatheeswari. K
12.	E4168013	Jemila. A
13.	E4168014	Jeyalakshmi. JD
14.	E4168015	Kalai Selvi. R
15.	E4168016	Karthick. S
16.	E4168017	Karthikeyan. T
17.	E4168018	Keerthika. A

  
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SL.NO	ROLL NO	STUDENT NAME
18.	E4168019	Lakshmi. VR
19.	E4168020	Mahalakshmi. M
20.	E4168021	Manikandan. G
21.	E4168022	Mohamed Ali Jinna. B
22.	E4168023	Mohan. M
23.	E4168024	Nandhini. A
24.	E4168025	Nandhini. S
25.	E4168026	Neelakandan. VS
26.	E4168027	Nivetha Mary. A
27.	E4168028	Parthasarathi. R
28.	E4168029	Pavithra. R
29.	E4168030	Pozhilan. E
30.	E4168031	Princy Anthoni Ammal. A
31.	E4168032	Purusothman. M
32.	E4168033	Rajapandian. S
33.	E4168034	Ramu. S
34.	E4168035	Rathiga. T
35.	E4168036	Rubha. M
36.	E4168037	Sankara Narayanan. R
37	E4168038	Sanofar Khan. K
38	E4168039	Santhosh. T
39	E4168040	Santhosh. X

  
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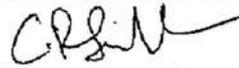


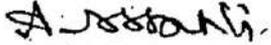
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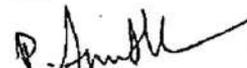
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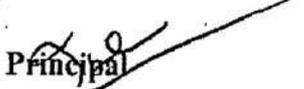
Ph: 0431 - 2660 303

SL.NO	ROLL NO	STUDENT NAME
40	E4168041	Saranya. S
41	E4168042	Saravanan. V
42	E4168043	Sathiyaraj. P
43	E4168044	Sathya. R
44	E4168045	Seeliya. J
45	E4168046	Seenuvasan. D
46	E4168047	Sherly. P
47	E4168048	Sona. R
48	E4168049	Soniya. I
49	E4168050	Subathra. M
50	E4168051	Suganthi. A
51	E4168052	Sulaiman Fasith. H
52	E4168053	Surya. M
53	E4168054	Suseendran. K
54	E4168055	Thirumeni. D
55	E4168056	Vaishnavi. S
56	E4168057	Vidhya. V
57	E4168058	Vimala. M
58	E4168059	Vinothini. T
59	E4168060	Yashar Nisha. M

  
Course Coordinator

  
IQAC Coordinator

  
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## DEPARTMENT OF MANAGEMENT STUDIES Certificate Program (II Year - III Semester)

### Attendance Sheet

Name of the course: Data Analysis using Spreadsheet

Course code: MBA17181

Course coordinator: Mrs.C.R.Surekha AP/ MBA

Academic Year: 2017-18

SL.NO	ROLL NO	STUDENT NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
1	E4168001	Abdul Samath. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
2	E4168002	Aishwarya. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
3	E4168003	Aravindsamy. T	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
4	E4168004	Arunkumar. P	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
5	E4168005	Ayyappan. V	/	/	/	/	/	a	/	/	/	/	/	/	/	/	/	/	/	/	/	/
6	E4168006	Balamuthu. V	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
7	E4168008	Branifer Ranaxci. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
8	E4168009	Gunasheeli. G	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/

*[Signature]*  
PRINCIPAL  
M.I.E.T. ENGINEERING COLLEGE  
GUNDUR, TIRUCHIRAPPALLI-620 007.



# M.I.E.T. ENGINEERING COLLEGE

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Email: principalengg@miet.edu, contact@miet.edu

Website: - www.miet.edu

Ph: 0431 - 2660 303

SL.NO	ROLL NO	STUDENT NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
9	E4168010	Infant Nancy. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
10	E4168011	Iswarya. P	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
11	E4168012	Jegatheeswari. K	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
12	E4168013	Jemila. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
13	E4168014	Jeyalakshmi. JD	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
14	E4168015	Kalai Selvi. R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
15	E4168016	Karthick. S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
16	E4168017	Karthikeyan. T	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
17	E4168018	Keerthika. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
18	E4168019	Lakshmi. VR.	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
19	E4168020	Mahalakshmi. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
20	E4168021	Manikandan. G	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
21	E4168022	Mohamed Ali Jinna. B	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/



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SL.NO	ROLL NO	STUDENT NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
35	E4168036	Rubha. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
36	E4168037	Sankara Narayanan. R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
37	E4168038	Sanofar Khan. K	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
38	E4168039	Santhosh. T	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
39	E4168040	Santhosh. X	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
40	E4168041	Saranya. S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
41	E4168042	Saravanan. V	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
42	E4168043	Sathiyaraj. P	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
43	E4168044	Sathya. R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
44	E4168045	Seeliya. J	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
45	E4168046	Seenuvasan. D	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
46	E4168047	Sherly. P	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
47	E4168048	Sona. R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/

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SL.NO	ROLL NO	STUDENT NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
48	E4168049	Soniya. I	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
49	E4168050	Subathra. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
50	E4168051	Suganthi. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
51	E4168052	Sulaiman Fasith. H	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
52	E4168053	Surya. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
53	E4168054	Suseendran. K	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
54	E4168055	Thirumeni. D	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
55	E4168056	Vaishnavi. S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
56	E4168057	Vidhya. V	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
57	E4168058	Vimala. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
58	E4168059	Vinothini. T	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
59	E4168060	Yashar Nisha. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
<b>Total No Students Present</b>			59	59	59	59	59	58	59	59	59	59	59	59	59	57	59	59	59	59	59	59

*A. Jeyaraj*  
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SL.NO	ROLL NO	STUDENT NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
								01								02						
Total No Students Absent			-	-	-	-	-	01	-	-	-	-	-	-	-	02	-	-	-	-	-	-
Signature of Course Coordinator																						

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### Attendance Sheet

Name of the course: Data Analysis using Spreadsheet

Course code: MBA17181

Course coordinator: Mrs.C.R.Surekha AP/ MBA

Academic Year: 2017-18

SL.NO	ROLL NO	STUDENT NAME	21	22	23	24	25	26	27	28	29	30	31	32	33	34
1	E4168001	Abdul Samath. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/
2	E4168002	Aishwarya. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/
3	E4168003	Aravindsamy. T	/	/	/	/	/	/	/	/	/	/	/	/	/	/
4	E4168004	Arunkumar. P	/	/	/	/	/	/	/	/	/	/	/	/	/	/
5	E4168005	Ayyappan. V	/	/	/	/	/	/	/	/	/	/	/	/	/	/
6	E4168006	Balamuthu. V	/	/	/	/	/	/	/	/	/	/	/	/	/	/
7	E4168008	Branifer Ranaxci. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/
8	E4168009	Gunasheeli. G	/	/	/	/	/	/	/	/	/	/	/	/	/	/

*[Signature]*  
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SL.NO	ROLL NO	STUDENT NAME	21	22	23	24	25	26	27	28	29	30	31	32	33	34
	E4168010	Infant Nancy. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/
0	E4168011	Iswarya. P	/	/	/	/	/	/	/	/	/	/	/	/	/	/
1	E4168012	Jegatheeswari. K	/	/	/	/	/	/	/	/	/	/	/	/	/	/
2	E4168013	Jemila. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/
3	E4168014	Jeyalakshmi. JD	/	/	/	/	/	/	/	/	/	/	/	/	/	/
4	E4168015	Kalai Selvi. R	/	/	/	/	/	/	/	/	/	/	/	/	/	/
5	E4168016	Karthick. S	/	/	/	/	/	/	/	/	/	/	/	/	/	/
6	E4168017	Karthikeyan. T	/	/	/	/	/	/	/	/	/	/	/	/	/	/
7	E4168018	Keerthika. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/
8	E4168019	Lakshmi. VR	/	/	/	/	/	/	/	/	/	/	/	/	/	/
9	E4168020	Mahalakshmi. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/
10	E4168021	Manikandan. G	/	/	/	/	/	/	/	/	/	/	/	/	/	/
11	E4168022	Mohamed Ali Jinna. B	/	/	/	/	/	/	/	/	/	/	/	/	/	/

*[Signature]*  
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SL.NO	ROLL NO	STUDENT NAME	21	22	23	24	25	26	27	28	29	30	31	32	33	34
22	E4168023	Mohan. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/
23	E4168024	Nandhini. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/
24	E4168025	Nandhini. S	/	/	/	/	/	/	/	/	/	/	/	/	/	/
25	E4168026	Neelakandan. VS	/	/	/	/	/	/	/	/	/	/	/	/	/	/
26	E4168027	Nivetha Mary. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/
27	E4168028	Parthasarathi. R	/	/	/	/	/	/	/	/	/	/	/	/	/	/
28	E4168029	Pavithra. R	/	/	/	/	/	/	/	/	/	/	/	/	/	/
29	E4168030	Pozhilan. E	/	/	/	/	/	/	/	/	/	/	/	/	/	/
30	E4168031	Princy Anthoni Ammal. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/
31	E4168032	Purusothman. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/
32	E4168033	Rajapandian. S	/	/	/	/	/	/	/	/	/	/	/	/	/	/
33	E4168034	Ramu. S	/	/	/	/	/	/	/	/	/	/	/	/	/	/
34	E4168035	Rathiga. T	/	/	/	/	/	/	/	/	/	/	/	/	/	/

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SL.NO	ROLL NO	STUDENT NAME	21	22	23	24	25	26	27	28	29	30	31	32	33	34
35	E4168036	Rubha. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/
36	E4168037	Sankara Narayanan. R	/	/	/	/	/	/	/	/	/	/	/	/	/	/
37	E4168038	Sanofar Khan. K	/	/	/	/	/	/	/	/	/	/	/	/	/	/
38	E4168039	Santhosh. T	/	/	/	/	/	/	/	/	/	/	/	/	/	/
39	E4168040	Santhosh. X	/	/	/	/	/	/	/	/	/	/	/	/	/	/
40	E4168041	Saranya. S	/	/	/	/	/	/	/	/	/	/	/	/	/	/
41	E4168042	Saravanan. V	/	/	/	/	/	/	/	/	/	/	/	/	/	/
42	E4168043	Sathiyaraj. P	/	/	/	/	/	/	/	/	/	/	/	/	/	/
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44	E4168045	Seeliya. J	/	/	/	/	/	/	/	/	/	/	/	/	/	/
45	E4168046	Seenuvasan. D	/	/	/	/	/	/	/	/	/	/	/	/	/	/
46	E4168047	Sherly. P	/	/	/	/	/	/	/	/	/	/	/	/	/	/
47	E4168048	Sona. R	/	/	/	/	/	/	/	/	/	/	/	/	/	/

  
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9	E4168050	Subathra. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/
0	E4168051	Suganthi. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/
1	E4168052	Sulaiman Fasith. H	/	Q	/	/	/	/	/	/	/	/	/	/	/	/
2	E4168053	Surya. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/
3	E4168054	Suseendran. K	/	/	/	/	/	/	/	/	/	/	/	/	/	/
4	E4168055	Thirumeni. D	/	/	/	/	/	/	/	/	/	/	/	/	/	/
5	E4168056	Vaishnavi. S	/	/	/	/	/	/	/	/	/	/	/	/	/	/
6	E4168057	Vidhya. V	/	/	/	/	/	/	/	/	/	/	/	/	/	/
7	E4168058	Vimala. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/
8	E4168059	Vinothini. T	/	/	/	/	/	/	/	/	/	/	/	/	/	/
9	E4168060	Yashar Nisha. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/
<b>Total No Students Present</b>			59	58	59	58	59	59	59	59	59	59	59	59	58	59



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SL.NO	ROLL NO	STUDENT NAME	21	22	23	24	25	26	27	28	29	30	31	32	33	34
Total No Students Absent			-	01	01	01	-	-	-	-	-	-	-	-	01	-
Signature of Course Coordinator			<i>CR</i>													

*[Signature]*  
Course Coordinator

*[Signature]*  
IQAC Coordinator

*[Signature]*  
HoD/MBA

*[Signature]*  
Principal

*[Signature]*  
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## One Page Report

Name of the course: Data Analysis using Spreadsheet

Course Code: MBA17181

Course Coordinator: Mrs.C.R.Surekha., AP/MBA

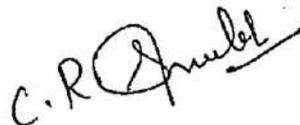
Total Hours: 34 Hrs

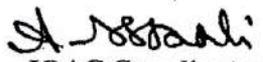
Academic Year: 2017-2018

I hereby affirm that the entire course contents in the certificate program "Data Analysis using Spreadsheet" listed in the certificate program syllabus have been performed by the students as the part of the prescribed co - curricular activities through add on course by NAAC and NBA.

I confirmed that the certificate program title as "Data Analysis using Spreadsheet" was done by me in the beginning of the semester and course delivery with attendance of the students were recorded.

I confirmed that all the students for this certificate program were actively attended and performed well throughout the duration and eligible students received the participation certificate.

  
Course Coordinator

  
IQAC Coordinator

  
HOD/MBA

  
Principal

  
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Ph: 0431 - 2660 303.

## Certificate Program Assessment Test

Name of the course: Data Analysis using Spreadsheet  
Course Code: MBA17181  
Academic Year: 2017-2018

Date: 30.06.2017  
Time: 01:30 hrs

Answer All the Questions (5\*2=10)

### PART-A

1. Write about Title bar in Excel Spread sheet.
2. What is the difference between an Excel Workbook and an Excel Spreadsheet.
3. How to insert and delete a column in Excel?
4. What do you mean by Ranges in Excel?
5. Write ant TWO formulas in connection with Formula Functions in Excel.

Answer All the Questions (4\*10=40)

### PART - B

6.a. Explain the Tabs/Bars available in Excel.

(Or)

6.b. Discuss the concepts related to columns and rows in Excel.

7.a. Explain the various functions of Range function in Excel.

(Or)

7.b. Discuss the various Formula Functions with example.

8.a. Explain about Table creation in Excel. Give an Example.

(Or)

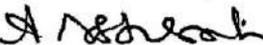
8.b. Explain about Pivot Table.

9.a. What are the Different types of charts available in Excel? Write examples.

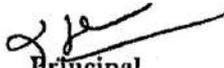
(Or)

9.b. Explain about Charting Object Formatting.

  
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IQAC Coordinator

  
HoD/MBA

  
Principal

  
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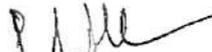
Trichy, Pudukkottai Road, Trichy - 620 007.



## Course Completion Certificate

This is to Certify that Mr/Ms. ISWARYA . P.  
of II MBA - III SEMESTER has Completed the Course on  
DATA ANALYSIS USING SPREADSHEET from 19.06.2017 to 28.06.2017

  
Course Coordinator

  
Hod

  
Principal  
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## Course Completion Certificate

This is to Certify that Mr/Ms. KARTHICK S.  
of II MBA - III SEMESTER has Completed the Course on  
DATA ANALYSIS USING SPREADSHEET from 19.06.2017 to 28.06.2017

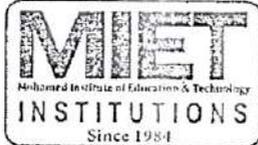
*C.R. Amudh*  
Course Coordinator

*P. S. Jille*  
Hod

*A. S. Jeyaraj* Principal  
PRINCIPAL  
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GUNDUR, TIRUCHIRAPPALLI-620 007

# M.I.E.T. ENGINEERING COLLEGE

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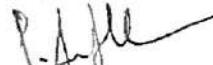
## Course Completion Certificate

This is to Certify that Mr/Ms. KALAI SELVI . P

of II MBA - III SEMESTER has Completed the Course on

DATA ANALYSIS USING SPREADSHEET from 19.06.2017 to 28.06.2017

  
Course Coordinator

  
Hod

  
Principal  
PRINCIPAL  
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## Course Completion Certificate

This is to Certify that Mr/Ms. ABDUL SAMATH . A  
of II . MBA - III SEMESTER has Completed the Course on  
DATA ANALYSIS USING SPREADSHEET from 19.06.2017 to 28.06.2017

*C.R. Jeyaraj*  
Course Coordinator

*P. S. Jeyaraj*  
Hod

*A. Jeyaraj* Principal  
PRINCIPAL  
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## Course Completion Certificate

This is to Certify that Mr/Ms. JEEVIADHEESWARL.K  
of II MBA - III SEMESTER has Completed the Course on  
DATA ANALYSIS USING SPREADSHEET from 19.06.2017 to 28.06.2017

  
Course Coordinator

  
Hod

  
Principal  
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Website: www.miet.edu

Ph: 0431 - 2660 303

Date: 09-08-2017

To

The Principal  
M.I.E.T Engineering College,  
Trichy - 620007

Respected Madam,

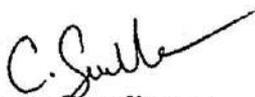
Sub: Permission to conduct the Certificate Program - Reg...

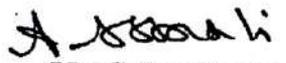
We have planned to conduct the Certificate Program for our Second year students from .23-08-2017 to 31.08.2017

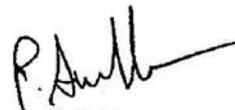
Name of the Certificate Program	Course Coordinator
GST and its impact on Indian economy	C.Subha

So kindly give us permission to conduct the course and to utilize the class room

Thanking you

  
Course Coordinator

  
IQAC Coordinator

  
HoD/MBA

  
Principal

  
PRINCIPAL  
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GUNDUR, TIRUCHIRAPPALLI-620 007.



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Website: www.miet.edu

Ph: 0431 - 2660 303

CIRCULAR

Date: 11-08-2017

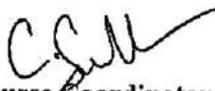
Sub: Certificate Program

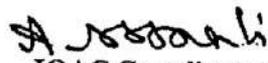
It is planned to conduct the Certificate Program for II MBA students

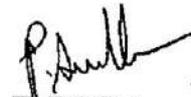
The Certificate Programs are short term certificate courses which are designed and offered by our department for the benefit of our students. Course will be conducted at free of cost and based on the performance of the participated students; the merit certificate will be issued after the successful completion of the course.

Students those who are willing to attend the below mentioned course can enroll their name to the course coordinator.

Name of the Certificate program	Course Coordinator
GST and its impact on Indian economy	C.Subha
Commencement of course from to Time: 9:30 am to 5.00:pm	

  
Course Coordinator

  
IQAC Coordinator

  
HoD/MBA

  
Principal

  
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**M.I.E.T ENGINEERING COLLEGE, TRICHY – 7.**  
**DEPARTMENT OF MANAGEMENT STUDIES**  
**Certificate Program (II Year – III Semester)**  
**Course Syllabus**

Name of the course: GST and its impact on Indian economy

Course Code: MBA17182

Course Coordinator: C.Subha

Total Hours: 35 Hrs

Academic Years: 2017-2018

**OBJECTIVES:**

1. To educate the Concepts with regard to GST and it's framework
2. To inculcate the Charges of GST on goods and services regarding with IGST, CGST and SGST.
3. To teach the impact of GST on stakeholder's consumers, producers, government.
4. To evaluate the time value of supply of good and services.

**Unit I. GST IN INDIA**

Introduction- GST in India - Concepts, Need and Relevance – Framework and considerations - Benefits of GST.

**Unit II CHARGES OF GST**

Acts: CGST, SGST, IGST & UTGST – Input Tax Credit – Various Charges of GST Based on Goods.

**Unit III EXEMPTIONS FROM GST**

Section 11 of the CGST Act/Section 6 of IGST Act (Power of Grant Exemption from Tax) - Goods exempt from tax- List of Services exempt from tax

**Unit IV SUPPLY CONCEPTS UNDER GST**

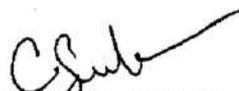
Definitions related to supply concepts - Section 7 of CGST Act - Composite and Mixed Supplies – Objectives & Importance – Penalties

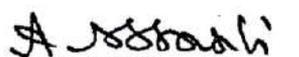
**Unit V TIME AND VALUE OF SUPPLY**

Time of Supply-Introduction- Time of Supply of Goods[Section 12] -Time of Supply of Services [Section 13] -Value of Supply [Section 15].

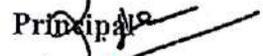
**COURSE OUTCOME**

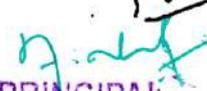
The students can be able to identify the taxes what they have been levied while transit a good/service.

  
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Website: - www.miet.edu

Ph: 0431 - 2660 303

## DEPARTMENT OF MANAGEMENT STUDIES Certificate Program (II Year - III Semester) Willing Student list

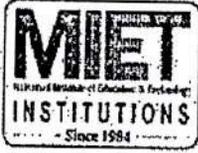
**CP1 Coordinator: C.R.Surekha., AP/MBA**

**CP2 Coordinator: C.Subha., AP/MBA**

Academic Year: 2017-2018

SL. NO	STUDENT NAME	CP1 Data Analysis using Spreadsheet	CP2 GST and its Impact on Indian Economy
1.	Abdul Samath. A	✓	✓
2.	Aishwarya. A	✓	✓
3.	Aravindsamy. T	✓	✓
4.	Arunkumar. P	✓	✓
5.	Ayyappan. V	✓	✓
6.	Balamuthu. V	✓	✓
7.	Branifer Ranaxci. A	✓	✓
8.	Gunasheeli. G	✓	✓
9.	Infant Nancy. A	✓	✓
10.	Iswarya. P	✓	✓
11.	Jegatheeswari. K	✓	✓
12.	Jemila. A	✓	✓
13.	Jeyalakshmi. JD	✓	✓
14.	Kalai Selvi. R	✓	✓
15.	Karthick. S	✓	✓
16.	Karthikeyan. T	✓	✓
17.	Keerthika. A	✓	✓

  
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Website: - www.miet.edu

Ph: 0431 - 2650 303

18.	Lakshmi. VR	✓	✓
19.	Mahalakshmi. M	✓	✓
20.	Manikandan. G	✓	✓
21.	Mohamed Ali Jinna. B	✓	✓
22.	Mohan. M	✓	✓
23.	Nandhini. A	✓	✓
24.	Nandhini. S	✓	✓
25.	Neelakandan. VS	✓	✓
26.	Nivetha Mary. A	✓	✓
27.	Parthasarathi. R	✓	✓
28.	Pavithra. R	✓	✓
29.	Pozhilan. E	✓	✓
30.	Princy Anthoni Ammal. A	✓	✓
31.	Purusothman. M	✓	✓
32.	Rajapandian. S	✓	✓
33.	Ramu. S	✓	✓
34.	Rathiga. T	✓	✓
35.	Rubha. M	✓	✓
36.	Sankara Narayanan. R	✓	✓
37.	Sanofar Khan. K	✓	✓
38.	Santhosh. T	✓	✓
39.	Santhosh. X	✓	✓
40.	Saranya. S	✓	✓

  
PRINCIPAL  
M.I.E.T. ENGINEERING COLLEGE  
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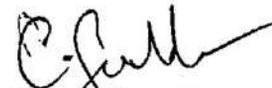


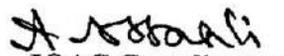
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Email: principalengg@miet.edu, contact@miet.edu  
Website: www.miet.edu

Ph: 0431 - 2660 303

41.	Saravanan. V	✓	✓
42.	Sathiyaraj. P	✓	✓
43.	Sathya. R	✓	✓
44.	Seeliya. J	✓	✓
45.	Seenuvasan. D	✓	✓
46.	Sherly. P	✓	✓
47.	Sona. R	✓	✓
48.	Soniya. I	✓	✓
49.	Subathra. M	✓	✓
50.	Suganthi. A	✓	✓
51.	Sulaiman Fasith. H	✓	✓
52.	Surya. M	✓	✓
53.	Suseendran. K	✓	✓
54.	Thirumeni. D	✓	✓
55.	Vaishnavi. S	✓	✓
56.	Vidhya. V	✓	✓
57.	Vimala. M	✓	✓
58.	Vinothini. T	✓	✓
59.	Yashar Nisha. M	✓	✓

  
Course Coordinator

  
IQAC Coordinator

  
HoD/MBA

  
Principal

  
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Ph: 0431 - 2660 303

## DEPARTMENT OF MANAGEMENT STUDIES Certificate program (II Year - III Semester)

### Course Delivery

Name of the Course: GST and its impact on Indian economy

Course Code: MBA17182

Course Coordinator: C.Subha

Total Hours: 35 hrs

Academic Year: 2017-18

Sl.No	Topics to be Covered	Hours	Date of Delivery
1.	Introduction to GST	6	23-08-2017
2.	Evolution of GST		
3.	Concepts related to GST		
4.	A recall on earliest taxation and its merits & demerits		
5.			
6.	GST in India - Pros and Cons		
7.	Need and Relevance of GST in India	6	24-08-2017
8.	GST - Framework and its considerations		
9.	Benefits of GST in the point of view of intermediaries and consumers		
10.			
11.	Charges of GST with Illustrations		
12.			
13.	CGST and its considerations	6	28-08-2017
14.	SGST and its considerations		
15.	IGST and its considerations		
16.	UTGST and its considerations		
17.	CGST,SGST,IGST and UTGST - An overview		
18.	Input Tax Credit - Intro and concepts		
19.	Group discussion on various goods and its corresponding GST charges	6	29-08-2017
20.	Section 11 of CGST Act		
21.	Section 6 IGST Act		

  
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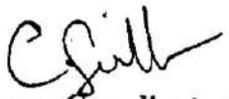


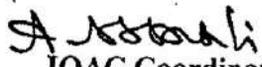
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Sl.No	Topics to be Covered	Hours	Date of Delivery
22.	Goods exempt from Tax - Discussion		
23.	Reason for exemption and its merits		
24.	Services exempt from Tax - Discussion		
25.	Supply - Relationship with GST	6	30-08-2017
26.	Concepts of GST in connection to Supply		
27.	Section 7 of CGST Act		
28.	Composite Supply		
29.	Mixed Supply		
30.	Objectives and Importance of Composite Supply		
31.	Objectives and Importance of Mixed Supply	5	31-08-2017
32.	Penalties chargeable for Supplies		
33.	Time of Supply of goods - Intro, Relevance		
34.	Section 12 and Section 13 - Time of Supply of Services		
35.	Value of Supply and its related Section 15		

  
Course Coordinator

  
IQAC Coordinator

  
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Website: - www.miet.edu

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## Resource Person Details

Title of the program	GST and its impact on Indian economy
Course Code	MBA17182
Duration and timing of the program	35 Hrs, 9.30:00 AM to 5:00 PM
Name of the resource person	Mrs.C.Subha
Photo of the resource person	
Email address	Subha.c@miet.edu
Contact number	7010874030
Designation	Assistant Professor
Educational qualification	<ul style="list-style-type: none"><li>➤ Completed BBA in Jammal Mohamed college, Trichy</li><li>➤ Completed M.B.A and M.Phil in Jammal Mohamed college, Trichy</li></ul>
Experience	<ul style="list-style-type: none"><li>➤ Teaching Experience - 5 Years.</li></ul>

  
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## DEPARTMENT OF MANAGEMENT STUDIES Certificate Program (II Year - III Semester)

### Student list

Name of the course: GST and its Impact on Indian Economy

Course Code: MBA17182

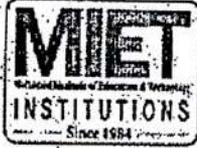
Course Coordinator: C.Subha

Total Hours: 35 Hrs

Academic Year: 2017-18

SL.NO	ROLL NO	STUDENT NAME
1.	E4168001	Abdul Samath. A
2.	E4168002	Aishwarya. A
3.	E4168003	Aravindsamy. T
4.	E4168004	Arunkumar. P
5.	E4168005	Ayyappan. V
6.	E4168006	Balamuthu. V
7.	E4168008	Branifer Ranaxci. A
8.	E4168009	Gunasheeli. G
9.	E4168010	Infant Nancy. A
10.	E4168011	Iswarya. P
11.	E4168012	Jegatheeswari. K
12.	E4168013	Jemila. A
13.	E4168014	Jeyalakshmi. JD
14.	E4168015	Kalai Selvi. R
15.	E4168016	Karthick. S
16.	E4168017	Karthikeyan. T
17.	E4168018	Keerthika. A

  
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Website: - www.miet.edu

Ph: 0431 - 2660 303

SL.NO	ROLL NO	STUDENT NAME
18.	E4168019	Lakshmi. VR
19.	E4168020	Mahalakshmi. M
20.	E4168021	Manikandan. G
21.	E4168022	Mohamed Ali Jinna. B
22.	E4168023	Mohan. M
23.	E4168024	Nandhini. A
24.	E4168025	Nandhini. S
25.	E4168026	Neelakandan. VS
26.	E4168027	Nivetha Mary. A
27.	E4168028	Parthasarathi. R
28.	E4168029	Pavithra. R
29.	E4168030	Pozhilan. E
30.	E4168031	Princy Anthoni Ammal. A
31.	E4168032	Purusothman. M
32.	E4168033	Rajapandian. S
33.	E4168034	Ramu. S
34.	E4168035	Rathiga. T
35.	E4168036	Rubha. M
36.	E4168037	Sankara Narayanan. R
37	E4168038	Sanofar Khan. K
38	E4168039	Santhosh. T
39	E4168040	Santhosh. X

  
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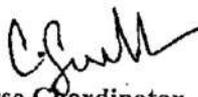


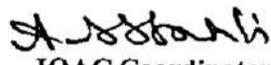
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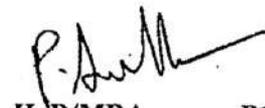
(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)  
TRICHY - PUDUKKOTTAI ROAD, TIRUCHIRAPPALLI - 620 007.  
Email: principalengg@miet.edu, contact@miet.edu  
Website: - www.miet.edu

Ph: 0431 - 2660 303

SL.NO	ROLL NO	STUDENT NAME
40	E4168041	Saranya. S
41	E4168042	Saravanan. V
42	E4168043	Sathiyaraj. P
43	E4168044	Sathya. R
44	E4168045	Seeliya. J
45	E4168046	Seenuvasan. D
46	E4168047	Sherly. P
47	E4168048	Sona. R
48	E4168049	Soniya. I
49	E4168050	Subathra. M
50	E4168051	Suganthi. A
51	E4168052	Sulaiman Fasith. H
52	E4168053	Surya. M
53	E4168054	Suseendran. K
54	E4168055	Thirumeni. D
55	E4168056	Vaishnavi. S
56	E4168057	Vidhya. V
57	E4168058	Vimala. M
58	E4168059	Vinothini. T
59	E4168060	Yashar Nisha. M

  
Course Coordinator

  
IQAC Coordinator

  
HoD/MBA

  
Principal

  
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## DEPARTMENT OF MANAGEMENT STUDIES Certificate Program (II Year - III Semester)

### Attendance Sheet

Name of the course: GST and its Impact on Indian Economy

Course Code: MBA17182

Course Coordinator: C.Subha

Total Hours: 35 Hrs

Academic Year: 2017-18

SL.NO	ROLL NO	STUDENT NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
1	E4168001	Abdul Samath. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
2	E4168002	Aishwarya. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	a	/	/
3	E4168003	Aravindsamy. T	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
4	E4168004	Arunkumar. P	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
5	E4168005	Ayyappan. V	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
6	E4168006	Balamuthu. V	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
7	E4168008	Branifer Ranaxci. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
8	E4168009	Gunasheeli. G	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/

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SL.NO	ROLL NO	STUDENT NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
9	E4168010	Infant Nancy. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
10	E4168011	Iswarya. P	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
11	E4168012	Jegatheeswari. K	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
12	E4168013	Jemila. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
13	E4168014	Jeyalakshuni. JD	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
14	E4168015	Kalai Selvi. R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
15	E4168016	Karthick. S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
16	E4168017	Karthikeyan. T	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
17	E4168018	Keerthika. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
18	E4168019	Lakshmi. VR	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
19	E4168020	Mahalakshmi. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
20	E4168021	Manikandan. G	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
21	E4168022	Mohamed Ali Jinna. B	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/



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SL.NO	ROLL NO	STUDENT NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
22	E4168023	Mohan. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
23	E4168024	Nandhini. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
24	E4168025	Nandhini. S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
25	E4168026	Neelakandan. VS	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
26	E4168027	Nivetha Mary. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
27	E4168028	Parthasarathi. R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
28	E4168029	Pavithra. R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
29	E4168030	Pozhilan. E	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
30	E4168031	Princy Anthoni Ammal. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
31	E4168032	Purusothman. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
32	E4168033	Rajapandian. S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
33	E4168034	Ramu. S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
34	E4168035	Rathiga. T	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/

*[Signature]*  
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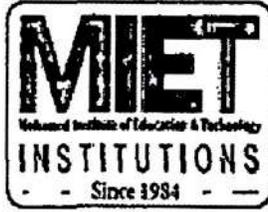
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Website: - www.miet.edu

Ph: 0431 - 2660 303

SL.NO	ROLL NO	STUDENT NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
35	E4168036	Rubha. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
36	E4168037	Sankara Narayanan. R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
37	E4168038	Sanofar Khan. K	/	/	a	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
38	E4168039	Santhosh. T	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
39	E4168040	Santhosh. X	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
40	E4168041	Saranya. S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
41	E4168042	Saravanan. V	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
42	E4168043	Sathiyaraj. P	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
43	E4168044	Sathya. R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
44	E4168045	Seeliya. J	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
45	E4168046	Seenuvasan. D	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
46	E4168047	Sherly. P	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
47	E4168048	Sona. R.	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/

*[Signature]*  
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SL.NO	ROLL NO	STUDENT NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
48	E4168049	Soniya. I	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
49	E4168050	Subathra. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
50	E4168051	Suganthi. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
51	E4168052	Sulaiman Fasith. H	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
52	E4168053	Surya. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
53	E4168054	Suseendran. K	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
54	E4168055	Thirumeni. D	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
55	E4168056	Vaishnavi. S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
56	E4168057	Vidhya. V	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
57	E4168058	Vimala. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
58	E4168059	Vinothini. T	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
59	E4168060	Yashar Nisha. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
<b>Total No Students Present</b>			59	59	58	59	59	59	58	59	59	59	59	58	59	59	59	59	59	58	59	59

  
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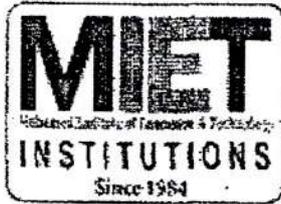
Email: principalengg@miet.edu, contact@miet.edu

Website: - www.miet.edu

Ph: 0431 - 2660 303

SL.NO	ROLL NO	STUDENT NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Total No Students Absent			-	-	01	-	-	-	01	-	-	-	-	01	-	-	-	-	-	01	-	-
Signature of Course Coordinator			<i>C.S.</i>																			

*A. S. S.*  
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## DEPARTMENT OF MANAGEMENT STUDIES Certificate Program (II Year - III Semester)

### Attendance Sheet

Name of the course: GST and its Impact on Indian Economy

Course Code: MBA17182

Course Coordinator: C.Subha

Total Hours: 35 Hrs

Academic Year: 2017-18

SL.NO	ROLL NO	STUDENT NAME	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35
1	E4168001	Abdul Samath. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
2	E4168002	Aishwarya. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
3	E4168003	Aravindsamy. T	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
4	E4168004	Arunkumar. P	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
5	E4168005	Ayyappan. V	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
6	E4168006	Balamuthu. V	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
7	E4168008	Branifer Ranaxci. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
8	E4168009	Gunasheeli. G	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/

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SL.NO	ROLL NO	STUDENT NAME	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35
0	E4168010	Infant Nancy. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
0	E4168011	Iswarya. P	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
1	E4168012	Jegatheeswari. K	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
2	E4168013	Jemila. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
3	E4168014	Jeyalakshmi. JD	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
4	E4168015	Kalai Selvi. R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
5	E4168016	Karthick. S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
6	E4168017	Karthikeyan. T	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
7	E4168018	Keerthika. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
8	E4168019	Lakshmi. VR	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
9	E4168020	Mahalakshmi. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
20	E4168021	Manikandan. G	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
21	E4168022	Mohamed Ali Jinna. B	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/

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SL.NO	ROLL NO	STUDENT NAME	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35
22	E4168023	Mohan. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
23	E4168024	Nandhini. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
24	E4168025	Nandhini. S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
25	E4168026	Neelakandan. VS	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
26	E4168027	Nivetha Mary. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
27	E4168028	Parthasarathi. R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
28	E4168029	Pavithra. R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
29	E4168030	Pozhilan. E	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
30	E4168031	Princy Anthoni Ammal. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
31	E4168032	Purusothman. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
32	E4168033	Rajapandian. S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
33	E4168034	Ramu. S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
34	E4168035	Rathiga. T	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/

*[Signature]*  
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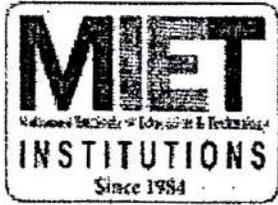
Website: - www.miet.edu

Ph: 0431 - 2660 303

SL.NO	ROLL NO	STUDENT NAME	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35
35	E4168036	Rubha. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
36	E4168037	Sankara Narayanan. R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
37	E4168038	Sanofar Khan. K	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
38	E4168039	Santhosh. T	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
39	E4168040	Santhosh. X	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
40	E4168041	Saranya. S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
41	E4168042	Saravanan. V	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
42	E4168043	Sathiyaraj. P	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
43	E4168044	Sathya. R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
44	E4168045	Seeliya. J	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
45	E4168046	Seenuvasan. D	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
46	E4168047	Sherly. P	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
47	E4168048	Sona. R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/

*[Handwritten Signature]*

PRINCIPAL  
M.I.E.T. ENGINEERING COLLEGE  
GUNDUR, TIRUCHIRAPPALLI-620 007



# M.I.E.T. ENGINEERING COLLEGE

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)

TRICHY - PUDUKKOTTAI ROAD, TIRUCHIRAPPALLI - 620 007.

Email: principalengg@miet.edu, contact@miet.edu

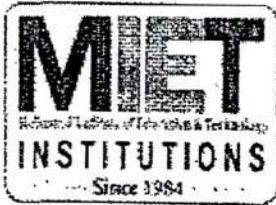
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Ph: 0431 - 2660 303

SL.NO	ROLL NO	STUDENT NAME	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35
8	E4168049	Soniya. I	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
9	E4168050	Subathra. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
10	E4168051	Suganthi. A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
11	E4168052	Sulaiman Fasith. H	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
12	E4168053	Surya. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
13	E4168054	Suseendran. K	/	/	/	/	/	a	/	/	/	/	/	/	/	/	/
14	E4168055	Thirumeni. D	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
15	E4168056	Vaishnavi. S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
16	E4168057	Vidhya. V	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
17	E4168058	Vimala. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
18	E4168059	Vinothini. T	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
19	E4168060	Yashar Nisha. M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
<b>Total No Students Present</b>			59	59	59	59	59	58	59	59	59	59	59	59	59	59	59

*[Signature]*  
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SL.NO	ROLL NO	STUDENT NAME	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	
Total No Students Absent			-	-	-	-	-	01	-	-	-	-	-	-	-	-	-	-
Signature of Course Coordinator																		

Course Coordinator

IQAC Coordinator

HoD/MBA

Principal

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Ph: 0431 - 2660 303

## One Page Report

Name of the course: GST and its impact on Indian economy

Course Code: MBA17182

Course Coordinator: C.Subha

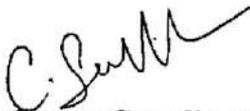
Total Hours: 35 Hrs

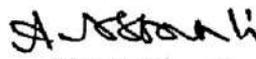
Academic Years: 2017-2018

I hereby affirm that the entire course contents in the certificate program “**GST and its impact on Indian economy**” listed in the certificate program syllabus have been performed by the students as the part of the prescribed co – curricular activities through add on course by NAAC and NBA.

I confirmed that the certificate program title as “**GST and its impact on Indian economy**” was done by me in the beginning of the semester and course delivery with attendance of the students was recorded.

I confirmed that all the students for this certificate program were actively attended and performed well throughout the duration and eligible students received the participation certificate.

  
Course Coordinator

  
IQAC Coordinator

  
HoD/MBA

  
Principal

  
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Website: - www.miet.edu

Ph: 0431 - 2660 303

## Certificate Program Assessment Test

Name of the course: GST and its impact on Indian economy  
Course Code: MBA17182  
Academic Year: 2017-2018

Date: 04.09.2017  
Time: 01:30 hrs

Answer All the Questions (5\*2=10)

### PART-A

1. What is GST?
2. What do you mean by SGST & CGST?
3. Goods Exempt from Tax - Define
4. Define Penalties.
5. Write about Value of Supply.

Answer All the Questions (4\*10=40)

### PART - B

6.a. Explain the need and relevance of GST in India.

(Or)

6.b. Discuss the Various Charges of GST Based on Goods.

7.a. Explain the List of Services exempt from tax

(Or)

7.b. Discuss in detail about Composite and Mixed Supplies.

8.a. Explain about Table creation in Excel. Give an Example.

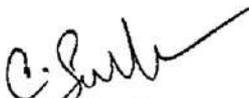
(Or)

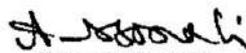
8.b. Explain the concept Time of Supply of services related to Section 13.

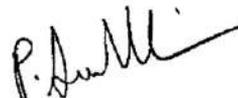
9.a. Explain the concept Value of Supply of services related to Section 15.

(Or)

9.b. Explain Section 7 of CGST Act.

  
Course Coordinator

  
IQAC Coordinator

  
HoD/MBA

  
Principal

  
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GUNDUR, TIRUCHIRAPPALLI-620 007.

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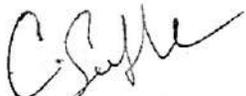
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Trichy, Pudukkottai Road, Trichy - 620 007.



## Course Completion Certificate

This is to Certify that Mr/Ms. ARUN KUMAR .D  
of II MBA - III SEMESTER has Completed the Course on  
GIST AND ITS IMPACT ON INDIAN ECONOMY from 23.08.2017 to 31.08.2017

  
Course Coordinator

  
Hod

  
Principal  
PRINCIPAL  
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1430

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## Course Completion Certificate

This is to Certify that Mr/Ms. SURYA .M

of II MBA - III SEMESTER has Completed the Course on

CIST AND ITS IMPACT ON INDIAN ECON from 03.08.2017 to 31.08.2017  
omy

*C. Sule*  
Course Coordinator

*P. Sule*  
Hod

*[Signature]*  
Principal  
M.I.E.T. ENGINEERING COLLEGE  
GUNDUR, TIRUCHIRAPPALLI-620 007.

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Course Completion Certificate

This is to Certify that Mr/Ms. VIDHYA .V

of II MBA -III SEMESTER has Completed the Course on

GST AND ITS IMPACT ON INDIAN ECONOMY from 23.08.2017 to 21.08.2017

*C. Senthil*  
Course Coordinator

*P. Senthil*  
Hod

*A. Senthil*  
PRINCIPAL  
Principal  
M.I.E.T. ENGINEERING COLLEGE  
GUNDUR, TIRUCHIRAPPALLI-620 007.

M.I.E.T. ENGINEERING COLLEGE

Trichy, Pudukkottai Road, Trichy - 620 007.



Course Completion Certificate

This is to Certify that Mr/Ms. AYYAPPAN

of II MBA - III SEMESTER has Completed the Course on

GST AND ITS IMPACT ON INDIAN ECONOMY from 22.08.2017 to 31.08.2017

*C. S. S. S.*  
Course Coordinator

*P. S. S. S.*  
Hod

*A. S. S. S.*  
Principal  
M.I.E.T. ENGINEERING COLLEGE  
GUNDUR, TIRUCHIRAPPALLI-620 007.

M.I.E.T. ENGINEERING COLLEGE

Trichy, Pudukkottai Road, Trichy - 620 007.



Course Completion Certificate

This is to Certify that Mr/Ms. BALAMUTHU

of II MBA - III SEMESTER has Completed the Course on

GST AND ITS IMPACT ON INDIAN ECONOMY from 03.08.2017 to 31.08.2017

*C. Sule*  
Course Coordinator

*P. Sule*  
Hod

*[Signature]*  
Principal

*[Signature]*  
PRINCIPAL  
M.I.E.T. ENGINEERING COLLEGE  
GONDUR, TRUCHIAPPALLI-620 007.